

Grant Writing

Aggressive pursuit of grant funding from the public and private sectors to help our clients grow and meet the needs of their communities and customers

OUR PROCESS:

01 Grant Research

- Establish meeting cadence with client-side key stakeholders
- Review priorities, funding needs, and strategies for future projects or product plans
- Monitor all applicable private foundations, state and federal funding opportunities
- Reporting to client on relevant opportunities
- Facilitate decision-making business process flows regarding the feasibility of the pursuit of potential funding opportunities
- Deliver proposal-related information and research
- Facilitate crucial partnership meetings related to the grant submission process

02 Proposal Development

- Prepare components of grant applications as authorized by the appropriate client-based personnel
 - Narrative Responses
 - Budget and financial information
 - Other components required by the funding source in the submission of an application
- Facilitate and document program design meetings with partners
- Communicate and clarify terms and conditions of funding opportunities
- Develop parameters of grant applications
- Assist in partner identification, roles, and timelines
- Review proposal drafts

03 Grant Management & Compliance

- Follow-up on proposal submissions
- Assistance with pre-award negotiations as necessary
- Assistance with contract or materials development for project implementation
- Assistance with reporting and compliance activities in the post-award phase